

RAPPAHANNOCK REGIONAL JAIL
Procurement Division
1745 Jefferson Davis Hwy.
Stafford, VA 22554

February 18, 2014

ADDENDUM NO. 2 TO ALL OFFERORS:

Reference – Request For Proposals: 2014-IDS
Title: Inmate Dental Services
Dated: January 24, 2014

New Due Date

Sealed Proposals Due: February 27, 2014 @ 2:00 PM

The Due Date has changed to give prospective vendors the opportunity to review the questions below that have just recently been received.

Questions from bidders:

1. Should we submit an annual fee for the cost of our services or an hourly rate? If you would like an annual rate, should we calculate the fee on a 20 hour work week? Also, should the cost be calculated on a 48 week year (industry standard)?
As stated in the RFP page 1 – This is a procurement for professional services using competitive negotiation and the cost of services shall not be included in the proposals. As part of the evaluation process prospective vendors will be contacted to provide Non-binding Cost for services based on an annual rate not to exceed 20 hrs. Per week x 52 weeks.
2. Does the RRJ have a dental unit in the operatory? I see handpieces are listed on the inventory list but I do not see the unit itself listed as part of the equipment.
Currently, there are two areas dedicated for dental procedures.
3. How many hours per week is the dentist currently providing service? **Currently, 15 hours per week not to exceed 20 hours per week.**
4. Are dental services currently invoiced on an hourly, daily or monthly rate?
Currently, dental services are invoiced monthly not to exceed 20 hrs. Per week.
5. Can you provide us with a breakdown by ADA code of dental procedures performed for the past 6 months? **RRJ does not have ADA coding.**

6. Please confirm whether pricing is or is not to be included with the proposal. Page 1, Para, 1, last sentence of the RFP states: “This is a procurement..cost of services shall not be included in the proposals.” However, Section VIII (Selection Process), Item 2 states: “The minimum selection criteria will include...Cost of Services”, Also, Section IX, (General Contract Terms & Conditions) Item 11 states: “The Rappahannock Regional Jail..with no price increase in price or with pricing as specified within the proposal package.” **As stated in the RFP page 1 – This is a procurement for professional services using competitive negotiation and the cost of services shall not be included in the proposals. As part of the evaluation process prospective vendors will be contacted to provide Non-binding Cost for services based on an annual rate not to exceed 20 hrs. Per week x 52 weeks. With respect your question to Section IX, General Contract Terms & Conditions item 11 please refer to #7 in that same section.**
7. Under Section III (Scope of Services), Item 3, please clarify/define: “The dentist will agree to see inmates at any additional time for a dental evaluation or emergency situation.” **If a dental emergency should occur outside the allotted hours the dentist would be required to see the inmate.**
8. What is the average length of stay? **The estimated average length of stay is 33 days.**
9. Who is responsible for cost of maintenance/repair/replacement of equipment provided by the RRJ? **RRJ**
10. Can we arrange for a site visit for examination of dental room/equipment prior to the bid submission? **Yes, please contact Lisa Edwards @ ledwards@rrj.state.va.us to schedule a time.**

All other specifications, terms and conditions remain unchanged.

Note:

A signed acknowledgement of this addendum must be received by this office either prior to the proposal due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original RFP document. The original RFP document must be signed.

ACKNOWLEDGEMENT: _____